



Candidate Pledge

At Outsource Recruitment we believe that you're special and that's why we've created this pledge. It's our promise to you that we'll always put you first.



Our Pledge

Outsource Recruitment observes the highest principles of ethics equality, integrity, professional conduct and fair practice when dealing with others. Outsource Recruitment will respect all candidates' personal information and will not send details to a client without their prior approval. All vacancies advertised on the Outsource Recruitment website are real, Outsource Recruitment do not advertise 'dummy' vacancies to build our candidate databases. Outsource Recruitment do not headhunt candidates who have been placed by Outsource Recruitment.

Graham Hughes
Managing Director

OUTSOURCE
recruitment

Respect for Laws

- Outsource Recruitment prides itself on having respect for Laws and complies with all relevant legislation.

Respect for Honesty and Transparency

- Outsource Recruitment conducts business honestly in all dealings with work seekers, clients, members, non-members and others.

Respect for Work Relationships

- Outsource Recruitment will not undertake any actions that may unfairly or unlawfully jeopardise a work seekers employment.
- Outsource Recruitment will not attempt unfairly or unlawfully to prevent a work seeker from seeking work from other sources.
- Outsource Recruitment will treat NRF members and non-members with respect and aim to work in a fair and competitive environment.

Respect for Diversity

- Outsource Recruitment will treat all work seekers and clients with dignity and respect and aim to provide equity of employment opportunities.
- Outsource Recruitment has established working practices that safeguard against unlawful or unethical discrimination in business operations.

Respect for Prompt & Accurate Payment

- Outsource Recruitment will pay promptly and accurately any wages and benefits in accordance with any agreed terms and conditions.

Respect for Safety

- Outsource Recruitment will act diligently in assessing risks to work seekers and clients and will not knowingly put candidates clients or others at risk. Outsource Recruitment will inform work seekers whenever they may have a reason to believe that an engagement may case risk to health and safety.

Respect for Professional Knowledge

- Outsource Recruitment works diligently to develop and maintain a satisfactory level of relevant and current professional knowledge. Outsource Recruitment ensures that their staff are adequately trained and skilled to undertake their responsibilities in recruitment practice.

Respect for Certainty of Engagement

- Outsource Recruitment will supply work seekers with full details of the work, conditions of employment, nature of the work to be undertaken, rates of pay, method and frequency of payment and pay arrangements in accordance with current legislation.

Respect for Ethical Recruitment

- Outsource Recruitment will supply all overseas workers with the same level of information given to their local clients. Outsource Recruitment abides by all relevant legislation and will provide all relevant applicable information to overseas work seekers, clients and others.

Respect for Confidentiality and Privacy

- Outsource Recruitment observes the highest principles of integrity, professionalism, equality and fair practice to maintain the confidentiality and privacy of candidate and client information. Outsource Recruitment respects the confidentiality of records in accordance with the law and good business practice.
- Outsource Recruitment ensures that permission will be obtained from all candidates and clients before disclosing, displaying, submitting of seeking confidential or personal information.

We are looking for quality candidates for the following sectors

- ✓ Office Admin & Secretarial
- ✓ Finance and Accounting
- ✓ Construction & Engineering
- ✓ Healthcare & Nursing
- ✓ Logistics, Warehouse & Driving
- ✓ Information Technology
- ✓ General Operatives and Tradesmen
- ✓ Call Centre & Multilingual
- ✓ Facility & Property Services
- ✓ Sales & Marketing



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